

**EROSION, SEDIMENTATION & POLLUTION CONTROL PLAN CHECKLIST  
COMMON DEVELOPMENT CONSTRUCTION PROJECTS (Primary and Tertiary Permittees)**

**SWCD:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**City/County:** \_\_\_\_\_ **Date on Plans:** \_\_\_\_\_

**Name & email of person filling out checklist:** \_\_\_\_\_

Plan Page #	Included Y/N
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**TO BE SHOWN ON ES&PC PLAN**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1 The applicable Erosion, Sedimentation and Pollution Control Plan Checklist established by the Commission as of January 1 of the year in which the land-disturbing activity was permitted.<br><i>(The completed Checklist must be submitted with the ES&amp;PC Plan or the Plan will not be reviewed)</i>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 2 Level II certification number issued by the Commission, signature and seal of the certified design professional.<br><i>(Signature, seal and level II number must be on each sheet pertaining to ES&amp;PC Plan or the Plan will not be reviewed)</i>   |
| <input type="checkbox"/> | <input type="checkbox"/> | 3 Limit of disturbance shall be no greater than 50 acres at any one time without prior written authorization from the GAEPD District Office. If GAEPD approves the request to disturb 50 acres or more at any one time, the Plan must include at least 4 of the BMPs listed in Appendix 1 of this checklist and the GAEPD approval letter. *<br><i>(A copy of the written approval by GAEPD must be attached to the Plan for the Plan to be reviewed.)</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | 4 The name and phone number of the 24-hour contact responsible for erosion, sedimentation and pollution controls.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 5 Provide the name, address, email address, and phone number of the primary permittee or tertiary permittee.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 6 Note total and disturbed acreages of the project or phase under construction.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 7 Provide the GPS location of the construction exit for the site. Give the Latitude and Longitude in decimal degrees.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 8 Initial date of the Plan and the dates of any revisions made to the Plan including the entity who requested the revisions.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 9 Descriptions of the nature of construction activity and existing site conditions.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 10 Provide vicinity map showing site's relation to surrounding areas. Include designation of specific phase, if necessary.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 11 Identify the project receiving waters and describe all sensitive adjacent areas including streams, lakes, residential areas, wetlands, marshlands, etc. which may be affected.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 12 Design professional's certification statement and signature that the site was visited prior to development of the ES&PC Plan as stated on <b>Part IV page 23</b> of the permit.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 13 Design professional's certification statement and signature that the permittee's ES&PC Plan provides for an appropriate and comprehensive system of BMPs and sampling to meet permit requirements as stated on <b>Part IV pg 22</b> of the permit.  |
| <input type="checkbox"/> | <input type="checkbox"/> | 14 Clearly note the statement that "The design professional who prepared the ES&PC Plan is to inspect the installation of the initial sediment storage requirements and perimeter control BMPs within 7 days after installation."<br>in accordance with <b>Part IV.A.5 page 27</b> of the permit. *  |
| <input type="checkbox"/> | <input type="checkbox"/> | 15 Clearly note the statement that "Non-exempt activities shall not be conducted within the 25 or 50-foot undisturbed stream buffers as measured from the point of wrested vegetation or within 25-feet of the coastal marshland buffer as measured from the Jurisdictional Determination Line without first acquiring the necessary variances and permits."   |
| <input type="checkbox"/> | <input type="checkbox"/> | 16 Provide a description of any buffer encroachments and indicate whether a buffer variance is required.   |
| <input type="checkbox"/> | <input type="checkbox"/> | 17 Clearly note the statement that "Amendments/revisions to the ES&PC Plan which have a significant effect on BMPs with a hydraulic component must be certified by the design professional. *  |
| <input type="checkbox"/> | <input type="checkbox"/> | 18 Clearly note the statement that "Waste materials shall not be discharged to waters of the State, except as authorized by a Section 404 permit." *   |

- 19 Clearly note statement that "The escape of sediment from the site shall be prevented by the installation of erosion and sediment control measures and practices prior to land disturbing activities."
- 20 Clearly note statement that "Erosion control measures will be maintained at all times. If full implementation of the approved Plan does not provide for effective erosion control, additional erosion and sediment control measures shall be implemented to control or treat the sediment source."
- 21 Clearly note the statement "Any disturbed area left exposed for a period greater than 14 days shall be stabilized with mulch or temporary seeding."
- 22 Indication that the applicable portion of the primary permittees ES&PC Plan is to be provided to each secondary permittee prior to the secondary conducting any construction activity and that each secondary shall sign the Plan or portion of the Plan applicable to their site. List the names and addresses of all secondary permittees. \*
- 23 Any construction activity which discharges storm water into an Impaired Stream Segment, or within 1 linear mile upstream of and within the same watershed as any portion of a Biota Impaired Stream Segment, must comply with Part III. C. of the permit. Include the completed Appendix 1 listing all the BMPs that will be used for those areas of the site which discharge to the Impaired Stream Segment. \*
- 24 If a TMDL Implementation Plan for sediment has been finalized for the Impaired Stream Segment (identified in Item 23 above) at least six months prior to submittal of NOI, the ES&PC Plan must address any site-specific conditions or requirements included in the TMDL Implementation Plan. \*
- 25 BMPs for concrete washdown of tools, concrete mixer chutes, hoppers and the rear of the vehicles. Washout of the drum at the construction site is prohibited.
- 26 Provide BMPs for the remediation of all petroleum spills and leaks.
- 27 Description of practices to provide cover for building materials and building products on site. \*
- 28 Description of the measures that will be installed during the construction process to control pollutants in storm water that will occur after construction operations have been completed.
- 29 Description of the practices that will be used to reduce the pollutants in storm water discharges.
- 30 Description and chart or timeline of the intended sequence of major activities which disturb soils for the major portions of the site (i.e., initial perimeter and sediment storage BMPs, clearing and grubbing activities, excavation activities, utility activities, temporary and final stabilization). \*
- 31 Provide complete requirements of Inspections and record keeping by the primary permittee or tertiary permittee.
- 32 Provide complete requirements of Sampling Frequency and Reporting of sampling results. \*
- 33 Provide complete details for Retention of Records as per Part IV.F. of the permit.
- 34 Description of analytical methods to be used to collect and analyze the samples from each location. \*
- 35 Appendix B rationale for NTU values at all outfall sampling points where applicable. \*
- 36 Delineate all sampling locations if applicable, perennial and intermittent streams and other water bodies into which storm water is discharged. \*
- 37 A description of appropriate controls and measures that will be implemented at the construction site including: (1) initial sediment storage requirements and perimeter control BMPs, (2) intermediate grading and drainage BMPs, and (3) final BMPs. For construction sites where there will be no mass grading and the initial perimeter control BMPs, intermediate grading and drainage BMPs, and final BMPs are the same, the Plan may combine all of the BMPs into a single phase.
- 38 Plan addresses BMPs for all phases of common development including individual building lots and out-parcels, etc. regardless of who owns or operates the individual sites. Include a typical and any situational lots applicable.

39 Graphic scale and North arrow.

40 Existing and proposed contour lines with contour lines drawn at an interval in accordance with the following:

Map Scale	Ground Slope	Contour Intervals, ft.
1 inch = 100ft or larger scale	Flat 0 - 2% Rolling 2 - 8% Steep 8% +	0.5 or 1 1 or 2 2,5 or 10

41 Use of alternative BMPs whose performance has been documented to be equivalent to or superior to conventional BMPs as certified by a Design Professional (unless disapproved by GAEPD or the Georgia Soil and Water Conservation Commission). Please refer to the Alternative BMP Guidance Document found at [www.gaswcc.georgia.gov](http://www.gaswcc.georgia.gov).

42 Use of alternative BMP for application to the Equivalent BMP List. Please refer to Appendix A-2 of the Manual for Erosion & Sediment Control in Georgia 2016 Edition.

43 Delineation of the applicable 25-foot or 50-foot undisturbed buffers adjacent to State waters and any additional buffers required by the Local Issuing Authority. Clearly note and delineate all areas of impact.

44 Delineation of on-site wetlands and all State waters located on and within 200 feet of the project site.

45 Delineation and acreage of contributing drainage basins on the project site.

46 Provide hydrology study and maps of drainage basins for both the pre- and post-developed conditions. \*

47 An estimate of the runoff coefficient or peak discharge flow of the site prior to and after construction activities are completed. \*

48 Storm-drain pipe and weir velocities with appropriate outlet protection to accommodate discharges without erosion. Identify/Delineate all storm water discharge points.

49 Soil series for the project site and their delineation.

50 The limits of disturbance for each phase of construction.

51 Provide a minimum of 67 cubic yards of sediment storage per acre drained using a temporary sediment basin, retrofitted detention pond, and/or excavated inlet sediment traps for each common drainage location. Sediment storage volume must be in place prior to and during all land disturbance activities until final stabilization of the site has been achieved. A written justification explaining the decision to use equivalent controls when a sediment basin is not attainable must be included in the Plan for each common drainage location in which a sediment basin is not provided. A written justification as to why 67 cubic yards of storage is not attainable must also be given. Worksheets from the Manual must be included for structural BMPs and all calculations used by the design professional to obtain the required sediment storage when using equivalent controls. When discharging from sediment basins and impoundments, permittees are required to utilize outlet structures that withdraw water from the surface, unless infeasible. If outlet structures that withdraw water from the surface are not feasible, a written justification explaining this decision must be included in the Plan.

52 Location of Best Management Practices that are consistent with, and no less stringent than, the Manual for Erosion and Sediment Control in Georgia. Use uniform coding symbols from the Manual, Chapter 6, with legend.

53 Provide detailed drawings for all structural practices. Specifications must, at a minimum, meet the guidelines set forth in the Manual for Erosion and Sediment Control in Georgia.

54 Provide vegetative plan, noting all temporary and permanent vegetative practices. Include species, planting dates and seeding, fertilizer, lime and mulching rates. Vegetative plan shall be site specific for appropriate time of year that seeding will take place and for the appropriate geographic region of Georgia.

\* This requirement of the Common Development permit is not applicable to Tertiary Permittees with a Plan(s) for a typical individual lot(s), if the total land disturbance within the construction site is less than five (5) acres and the total land disturbance within each individual lot is less than one (1) acre. If applicable, the \* checklist item would be N/A.